



# Summers County Commission

120 Ballengee Street, Suite 203 • Post Office Box 97 • Hinton, WV 25951  
 Telephone (304) 466-7100 Fax (304) 466-7146

Jack David Woodrum  
*President*

Mary E. Merritt  
*Clerk*

Bill Lightner  
*Commissioner*

Charles W. Saunders  
*Commissioner*

## SUMMERS COUNTY COMMISSION 2019 CALENDAR

Wednesday	January 9, 2019
Wednesday	February 13, 2019
Wednesday	March 13, 2019
Wednesday	April 10, 2019
Wednesday	May 8, 2019
Wednesday	June 12, 2019
Wednesday	July 10, 2019
Wednesday	August 14, 2019
Wednesday	September 11, 2019
Wednesday	October 09, 2019
Wednesday	November 13, 2019
Wednesday	December 11, 2019

- The Summers County Commission will meet the second Wednesday of each month at 9:00 a.m. in the County Commission office unless otherwise posted. In the event Wednesday falls on a holiday, the meeting will be moved to the following Thursday. (W.Va. Code § 6-9A-3)
- The Commission will be available to address time sensitive issues as needed in special session as prescribed by law. (W.Va. Code § 6-9A-3)
- The Summers County Commission meeting as a Board of Review and Equalization (W.Va. Code §11-3-24), dates and times are posted separately. (W.Va. Code § 6-9A-3)
- Summers County Commission workshop sessions are posted separately as scheduled. (W.Va. Code § 6-9A-3)
- The Summers County Courthouse hours of operation will be 8:30 a.m. to 4:30 p.m., Monday through Friday, with offices remaining open during lunch hours. (W.Va. Code §7-3-2)
- Office hours may be adjusted during inclement weather or other special circumstance. (W.Va. Code §2-2-2(B) (1) & §2-2-2(B)(2))

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## AGENDA FOR WEDNESDAY, JANUARY 9, 2019

TIME	ORDER OF BUSINESS
9:00 a.m.	Call to Order
	Approval of Agenda
	Election of President of the Commission for 2019
	Consideration to Organize the County Commission for 2019
	Tax Refunds/ Exonerations/Consolidations - Greg Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence
	Revision of Budget - Budget Revision #3 General County Departmental Budget Change #1 General County
	Approval of Invoices
10:00 a.m.	Mike Gravely, Community Corrections Director - consideration to hire part time employee, weather policy and grant reimbursements
10:30 a.m.	Jim Gaal with Farmland Protection Board seeking funding for expenses from Farmland Fund #57
	<b>NEW BUSINESS</b>
	Consideration to apply for a flex-e-grant for the Great Eastern/Mary Ingles Trail economic impact study
	Consideration to appoint Commissioner to Enhanced 9-1-1 Board
	Consideration to appoint Commissioner as Alternate to Summers County Council on Aging
	Consideration to appoint Commissioner to Summers County Planning Commission
	Consideration to appoint Commissioner to Summers County Farmland Protection Board
	Consideration to appoint Commissioner to Summers County Fire Board
	Consideration to approve 2019 Holiday Schedule
	Consideration to appoint New River Gorge Regional Development Authority as the lead economic authority for Summers County
	Consideration to appoint Commissioner to the New River Gorge Regional Development Authority
	Consideration to appoint Commissioner to Region One Planning and Development Council
	Consideration to appoint Commissioner and Alternate to CASE board of directors
	Consideration to form a committee to review the county employee handbook and to make recommendations to the Commission
	<b>PUBLIC COMMENT AND/OR ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION</b>
	<b>ADJOURNMENT</b>

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## AGENDA FOR WEDNESDAY, FEBRUARY 13, 2019

TIME	ORDER OF BUSINESS
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Greg Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence
	Revision of Budget
	Approval of Invoices
9:45 a.m.	Mike Gravely, Community Corrections Director for grant reimbursement
10:00 a.m.	Stacy Ford, Circuit Clerk, consideration to enter a contract for postage meter for the Circuit Clerk's office
10:15 a.m.	Linda Huffman with John Henry Historical Committee seeking approval for repairs and renovations to the park stage
	Rick Moorefield seeking a Resolution of Support for a Coal Heritage Grant for the John Henry Historical Park
10:30 a.m.	Austin Persinger, Summers County Public Library seeking budget allocation for 2019-20
10:45 a.m.	Myra Hogan, Executive Director of the Hinton Area Foundation introduction
11:00 a.m.	Amanda Jones & Brandy Cook representatives with Combined Insurance with information and approval to offer voluntary policies
11:30 a.m.	Magerit Kruljac, Chair of the Commission employees handbook committee to review handbook
	<b>NEW BUSINESS</b>
	Consideration to change the mileage reimbursement rate to match the state and federal amounts
	Consideration to approve Change Order No. 1 for the Sprinkler System, Phase I - Summers County Courthouse/Memorial Building
	Consideration to approve Annual Project Prioritization, Community Priority Revisions, Category Priority Ranking for year 2019
	Consideration to complete 2 CFR 200 Compliance for the WV Development Office
	Consideration to approve SunLife insurance renewal
	Consideration to complete and sign the 2019-20 Renewal checklist for the WV Association of Counties Group Self-Insurance Risk Pool
	Consideration to appoint member to the Summers County Dilapidated Structures Committee
	Consideration to appoint Commissioner to the Summers County Solid Waste Authority board of directors
	Consideration to approve proposal for AirMedCare Network (Air Evac) for Summers County
	<b>PUBLIC COMMENT AND/OR ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION</b>
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## AMENDED

### AGENDA FOR WEDNESDAY, MARCH 13, 2019

TIME	ORDER OF BUSINESS
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Greg Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence
	Approval of Personnel Assessor's Office Ashton Garten
	Revision of Budget - Budget Revision #4 General County
	Approval of Invoices
9:15 a.m.	Gayle Rancer with consideration to approve Proclamation declaring Earth Day
9:30 a.m.	Christina Cowley with United Way, consideration of funding for the 2-1-1 program
9:45 a.m.	David Cole from E. L. Robinson Engineering to discuss strategy for trail development
10:00 a.m.	Farmland Protection Board, consideration to approve transfer of farmland protection funds to their checking account
10:30 a.m.	Rick Moorefield seeking approval of appointments to the Summers County Planning Commission and consideration to amend the Resolution for the National Coal Heritage grant application
11:00 a.m.	Jennifer McMeekin, consideration of approval of Community Corrections Grant; approval of Standard Conditions, Update on the program, Approval of Community Corrections Director and Case Manager; Approval of Grant Reimbursements; Approval of MOU with Monroe and Summers County Commissions; Approval of Inter- Governmental Agreement Ratifying the Memo of Understanding
11:30 a.m.	Fire Board & Fire Association regarding county fire radio system reception, consideration of approval of fire fee collection funds
1:00 p.m.	OEM Coordinator Budget Request for Fiscal year 2019-2020
1:15 p.m.	Extension Office Budget Request for Fiscal year 2019-2020
1:30 p.m.	Assessor's Office Budget Request for Fiscal year 2019-2020
1:45 p.m.	County Clerk's Office Budget Request for Fiscal year 2019-2020
2:00 p.m.	Fiduciary Supervisor's Office Budget Request for Fiscal year 2019-2020
2:15 p.m.	Circuit Clerk's Office Budget Request for Fiscal year 2019-2020
2:30 p.m.	Sheriff's Office Budget Request for Fiscal year 2019-2020
2:45 p.m.	Camp Summers Office Budget Request for Fiscal year 2019-2020
3:00 p.m.	Prosecuting Attorney's Office Budget Request for Fiscal year 2019-2020
	<b>NEW BUSINESS</b>
	Consideration of approval of use of the Courthouse and Memorial Building grounds for Second Saturday Events
	Consider consolidating two city precincts (7&9) into one in the Bluestone River District per a request of the City of Hinton- WV Code 3-1-7
	Consideration to accept resignation of Jack David Woodrum to the Solid Waste Authority Board and to appoint member to the board
	Consideration to proclaim April as Child Abuse Prevention Month by Proclamation
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## AGENDA FOR WEDNESDAY, APRIL 10, 2019

TIME	ORDER OF BUSINESS
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Greg Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence
	Approval of Personnel
	Revision of Budget
	Approval of Invoices
9:15 a.m.	Region I, consideration to approve resolution for Mary Ingles Wilder/Great Eastern Trail Development ARC Power Grant and approval of matching funds for the grant
9:30 a.m.	Anthony Joe Adkins, discussion of annual time and hours worked
	Discussion of separation of employment matters for Anthony Adkins; consideration to act on separation matters for Anthony Adkins
	Consideration of final paycheck for Anthony Joe Adkins
10:00 a.m.	Marie Bryant Propps, Director of Community Corrections presenting Grant Reimbursement requests and update on the program
10:30 a.m.	Monte McKenzie, discussion of the environment
11:00 a.m.	Henry Guerriero, assess needs for PC skills, Office 365 Suite, for Summers County adults and students
11:30 a.m.	Farmland Protection board to address the role of their Director and funding of said position
	<b>NEW BUSINESS</b>
	Consideration to approve Proclamation designating April as Fair Housing Month
	Consideration to approve Application & Certificate for Payment No. 5 for Brewer & Company for the Sprinkler System- Phase I
	Consideration to approve annual memorandum of agreement for WVU Cooperative Extension Service and County Service Committee
	Consideration to appoint member and alternate to the CASE Board of Directors
	Consideration of appointment to the Summers County Fire Board
	Consideration of approval of consolidating two city precincts (7&9) into one precinct to be named #9 Hinton Area (Bluestone River District) per a request of the City of Hinton; WV State Code 3-1-7 to be followed with newspaper publication and voters notified by mail of the change
	Consideration to approve agreement with Records Management and Preservation Board for County Clerk grant application
	Consideration to approve memo of understanding with the State Auditor for the annual audit of county funds
	Consideration to approve Capital Assets of Local Government Useful Lives Non-Infrastructure Assets policy
	Consideration to allow Laura Lilly to hold "Our Community Cares Flea Fair" the first Saturdays of the month on the Courthouse/ Memorial Building Grounds May - Oct. (excluding Aug.) and to waive the rental fees associated. Proceeds to benefit local charities/organizations
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## AGENDA FOR WEDNESDAY, MAY 8, 2019

TIME	ORDER OF BUSINESS
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Greg Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence
	Approval of Personnel:
	Revision of Budget Departmental Budget Change #2
	Approval of Invoices
9:15 a.m.	Eric Combs, Region One to discuss Community Development Block Grant Applications
9:30 a.m.	Jeff Raines with Region One discussing the 2020 census process
	Consideration to pay user agreements for the Meadow Creek PSD/Meadow Creek Water project
10:00 a.m.	L. W. Thompson and Debra Meadows from Big Bend PSD with David Cole from E. L. Robinson seeking funding for the Pence Springs Sewer project
10:30 a.m.	Charles Farley, consideration to Proclaim May 2019 as Ruritan Club Month
10:45 a.m.	Marie Bryant Propps, Community Corrections Director to give an update on the program; Consideration to approve grant reimbursement. Discussion and/or approval of changes to the Policies and Procedures, MOU and Intra-Government Agreement for the Community Corrections program; Consideration to approve the hiring of a Home Confinement Officer
11:00 a.m.	Andrew Parker with Global, update on antivirus for Courthouse computers
11:15 a.m.	Andrew Monti - discussion of jail bills and putting people in jail
11:30 a.m.	Rebecca Lilly- consideration to request a Committee appointment for an incarcerated person. WV Code 28-5-33 to 39
11:45 a.m.	Discussion and action regarding John Henry Historical Park website
12:00 p.m.	Steve Lipscomb, OEM Director with an update on radio communication
	<b>NEW BUSINESS</b>
	Consideration to contract with a 3rd party vendor to evaluate Summers County 9-1-1 Radio Communication Systems
	Approval of Food Service Management contracts for the summer food service program for Monroe and Summers County 4H
	Consideration to approve West Virginia Counties Risk Pool Self Insurance proposal
	Consideration to appoint member and alternate to the CASE Board of Directors
	Consideration of appointment to the Summers County Fire Board
	Consideration to review the County Commission employees handbook
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## AGENDA FOR WEDNESDAY, JUNE 12, 2019

TIME	ORDER OF BUSINESS
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Greg Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence
	Approval of Personnel:
	Revision of Budget Budget Revision #5 and Departmental Budget Change #3
	Approval of Invoices
9:10 a.m.	Marie Propps, Community Corrections Program Update
10:00 a.m.	Ada Marie Livesay Estate Hearing regarding objections to the proposed settlement of estate
10:30 a.m.	Ted Kula; consideration to approve changes to the Wireless Telecommunications Ordinance
10:45 a.m.	Steve Lipscomb, Update on 911 Radios & Communication System
11:00 a.m.	Rudolph Gore Estate Hearing, consideration to approve Special Fiduciary Commissioners report and recommendations
11:30 a.m.	Stacy Ford, Circuit Clerk to discuss court security and cooling of the courtroom
11:45 a.m.	Russell Bowles; planned ordinance changes constitutionally
	<b>NEW BUSINESS</b>
	Consideration to approve CWEP (Community Work Experience Program) contract
	Consideration to approve Application and Certificate for Payment No. 6 from Brewer & Company for the sprinkler project
	Consideration to appoint Nathan Smith to the Big Bend Public Service District replacing Jim Wiseman who resigned
	Consideration to approve WV CoRP member agreement
	Consideration to approve the hiring of Jessica Dartene Smith as part-time transporter with the Community Corrections Program
	Consideration to review the County Commission employees handbook
	Consideration to approve appointment to the New River Gorge Regional Development Authority
	Consideration to approve appointment to the Enhanced 9-1-1- Advisory Board
	Consideration to approve appointment to the Historic Landmark Commission
	Consideration to approve appointment to the Summers County Public Library Board
	Consideration to approve appointment to New River Parkway Authority
	Consideration to approve appointment to Fire Board
	Consideration to approve a Resolution with the Coal Heritage Area Authority Grant
	Consideration to approve the John Henry Historical Park Website Hosting
	Consideration to approve the Meadow Creek Sewer-ARC Grant Extension Request
	Consideration to approve the Police Vehicles Renewal Promissory Note
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## AGENDA FOR WEDNESDAY, JULY 10, 2019

TIME	ORDER OF BUSINESS
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Greg Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence
	Approval of Personnel
	Revision of Budget - Budget Revision General County #1 FY 2019-20, Coal Severance Budget Revision #1 FY 2019-20
	Approval of Invoices
9:10 a.m.	Marie Bryant Propps, Director of the Community Corrections Program with consideration to approve grant reimbursements and update
	Discussion of Commission Vehicles used by the Community Corrections Program no longer in use
9:30 a.m.	Kristin Cook, P. A. - Consideration of approval of personnel, Consideration of a departmental or budget allocation
9:45 a.m.	Andrew Parker seeking approval of a full Courthouse computer support contract as submitted in May from GST
	<b>NEW BUSINESS</b>
	Consideration to approve Basic Ordering Agreement for Courthouse Network Support, Administration and Consulting with Global Science and Technology, Inc. (GST)
	Consideration to appoint Camp Hosts for Summers County camping
	Consideration to hire staff for Summers County Camping
	Consideration to enter into agreement/contract for Summers County Camping
	Consideration to take action on the Rudolph Gore Estate Matter
	Consideration to take action on the Ada Livesay Estate Matter
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## AGENDA FOR WEDNESDAY, AUGUST 14, 2019

TIME	ORDER OF BUSINESS
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Greg Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence
	Approval of Personnel
	Revision of Budget General County Fund Budget Revision #2 Departmental Budget Change #1
	Approval of Invoices
9:30 a.m.	Marie Bryant Propps, Community Corrections Director - review of grant billing and discussion of home confinement, consideration to approve grant reimbursements
9:45 a.m.	Echols Cales & Davie Madison regarding dilapidated structures located in Jumping Branch District that were declared condemned
10:00 a.m.	Appalachian South Folklife Center - update on renovation of homes in the area and funding
10:15 a.m.	Ted Kula- consideration to approve changes to Wireless Telecommunication and other ordinances
10:30 a.m.	Debbie Sizemore with US Census Bureau Update on census collection 2020
11:00 a.m.	Advantage Technology - Jireh Beacon
11:30 a.m.	Public meeting for the purpose of seeking comment and input from the public relative to an application seeking FY 2019 HUD Community Development Block Grant Funding for the Jumping Branch Nimitz PSD Broomstraw Road/Mark Meador Road Waterline Extension Project by Eric Combs with Region 1
	Consideration to approve Resolution to submit an application to the State/HUD CDBG Program for the Broomstraw Road/Mark Meador Road Waterline Extension Project
11:45 a.m.	First Public meeting for the purpose of seeking comment and input from the public relative to an application seeking FY 2019 CDBG Broadband project by Jeff Raines with Region 1
	Consideration to approve Resolution for the CDBG grant application for funding for the Jumping Branch PSD application
12:00 p.m.	Bill Costomiris - discussion of radio communication
	<b>NEW BUSINESS</b>
	Consideration to approve Flex-E-Grant program agreement for the Great Eastern/Mary Ingles Trail economic impact study
	Consideration to approve Resolution for the Great Eastern/Mary Ingles Trail Economic Impact Study grant
	Consideration to approve Resolution as an equal opportunity employer for fair housing in all public notices, ads and publications
	Consideration to approve Memo of Understanding for Family Court Facilities
	<b>PUBLIC COMMENT AND/OR ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION</b>
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## AGENDA FOR WEDNESDAY, SEPTEMBER 11, 2019

TIME	ORDER OF BUSINESS
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Greg Vandall, Assessor
	Consideration to approve and discuss tax exemptions as presented
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence
	Approval of Personnel
	Revision of Budget - Budget Revision #3 and Departmental Budget Change #2
	Approval of Invoices
9:30 a.m.	Second Public meeting to inform the public of activities the Commission intends to include in an application seeking FY2019 CDBG funding for broadband development.
	Consideration to approve Resolution to submit application to WV HUD CDGB program to request funding for Broadband Development
	Consideration to approve Resolution stating that the Commission is an equal opportunity employer to affirmatively further fair housing in all public notices, ads and publications.
9:45 a.m.	Amy Ward - discussion of pay
10:00 a.m.	Consideration to approve Proclamation for Summers County Retired School Employees - September 22-28, 2019
10:15 a.m.	Marie Bryant Propps- Consideration to approve grant reimbursements for Community Corrections grant, consideration to hire transporter for the Community Corrections program and update on the Home Confinement Program.
10:30 a.m.	Steve Lipscomb, OEM Director to give an update on radio communication and clarification of use of county vehicle
10:45 a.m.	B. J. Thomas to discuss misuse of county vehicles
11:00 a.m.	Acceptance of proposals for economic impact study of proposed development of the Great Eastern & Mary Draper Ingles Trail systems
11:30 a.m.	Pamela S. Jeffries - discussion of insurance claim submitted
12:00 p.m.	Bobby W. Cox - discussion of old county jail
	<b>NEW BUSINESS</b>
	Consideration to appoint member to the Summers County Public Library Board of Directors
	Consideration of annual report from New River Gateway Convention and Visitor Bureau (Explore Summers County)
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## AGENDA FOR WEDNESDAY, OCTOBER 9, 2019

TIME	ORDER OF BUSINESS
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Greg Vandall, Assessor
	Consideration to approve and discuss tax exemptions as presented
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence
	Approval of Personnel
	Revision of Budget General County Fund Budget Revision #4 FY 2019-2020
	Approval of Invoices
10:00 a.m.	Senator Stephen Baldwin for a state/county update
10:30 a.m.	B. J. Thomas - requesting update on E-911/Office of Emergency Management Vehicle Usage concerns
11:00 a.m.	Steve Lipscomb - Updates on Summers County Radio Communication
	<b>NEW BUSINESS</b>
	Consideration to approve contractual agreement with Courthouse Facilities Improvement Authority to receive and administer grant funds
	Consideration to approve Basic Ordering Agreement with Global Science & Technology, Inc. for Assessor Local Area Network Support
	Consideration to allow Bobby Cox to lead the restoration of the Old Jail cell blocks for the purpose of educational tours for school children and the public
	Consideration of approval of annual report from New River Gateway Convention and Visitor Bureau (Explore Summers County)
	Consideration to appoint members to the Summers County Council on Aging
	Consideration to appoint member to the Meadow Creek PSD
	Consideration to appoint members to the Farmland Protection Board
	Consideration to adopt opinion presented by the Commission President relating to the E-911/Office of Emergency Management Vehicle
	Consideration to adopt changes to the Summers County Commission Vehicle Policy
	Consideration to approve proposal on Great Eastern/Mary Ingles Trail Impact study
	Consideration to approve Proclaim October 2019 as WV Breast Cancer Awareness Month and October 1st as WV Breast Cancer Awareness Day 2019
	Consideration to declare 2002 & 2003 Ford Mini Buses as surplus property and to authorize legal notice and notice for sealed bids
	Consideration of approval of Summers County Commission audit report for fiscal year ended June 30, 2018
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## AGENDA FOR WEDNESDAY, NOVEMBER 13, 2019

TIME	ORDER OF BUSINESS
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Greg Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence
	Approval of Personnel
	Revision of Budget
	Approval of Invoices
10:00 a.m.	Marie Bryant Propps - updates on Community Corrections, consideration to approve grant reimbursements & approval of hiring part time transporter for Community Corrections
10:15 a.m.	Vivian Parsons with WV Counties Risk Pool - update
10:30 a.m.	Teeya Mills, Director of Solid Waste Authority; board member resignation and approve of appointment to the Solid Waste Authority Board
10:45 a.m.	Sheriff Wheeler and Jackie Richmond, Tax Deputy - discussion on computer equipment
11:00 a.m.	B. J. Thomas - consideration and discussion or action on Summers County Vehicle Use Policy
11:15 a.m.	Hinton Decorating Committee - discussion and approval of Christmas decorating on Courthouse and Courthouse properties
11:30 a.m.	Billy Thomas - Discussion of radio communication
12:00 p.m.	Summers County Historical Society, Wayne Harvey and Ben Vest - discussion of preserving Coopers Mill, consideration to approve resolution in support of saving Coopers Mill
12:15 p.m.	Animal Control & Welfare Project - discussion of vehicle
	<b>NEW BUSINESS</b>
	Consideration to re-appoint member to the Summers County Building Commission
	Consideration to set the dates for the 2020 Board of Equalization Hearings
	Consideration to close the Courthouse from 12:00 - 1:30 on Tuesday, December 17, 2019 for Courthouse Potluck Christmas dinner
	Consideration to remain in Class Action Opioid Litigation
	Consideration to appoint member to the Meadow Creek PSD
	Consideration to appoint members to the Farmland Protection Board
	Consideration to adopt opinion presented by the Commission President relating to the E-911/Office of Emergency Management Vehicle
	Consideration to adopt changes to the Summers County Commission Vehicle Policy
	Consideration to approve proposal on Great Eastern/Mary Ingles Trail impact study
	Approval and Acceptance of any sealed bids received on 2002 and 2003 Ford Buses declared surplus and advertised for sale
	<b>PUBLIC COMMENT AND/OR ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION</b>
	<b>ADJOURNMENT</b>

*"Building a healthy, livable, prosperous, well-governed and unified Summers County"*



# Summers County Commission

120 Ballengee Street • Suite 203 • Hinton, WV 25951

Telephone: (304) 466-7100 • Fax: (304) 466-7146

Jack David Woodrum  
President

Bill Lightner  
Commissioner

Charles W. Saunders  
Commissioner

Mary E. Merritt  
Clerk

## AGENDA FOR WEDNESDAY, DECEMBER 11, 2019

TIME	ORDER OF BUSINESS
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Greg Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence
	Approval of Personnel
	Revision of Budget
	Approval of Invoices
9:30 a.m.	David Rudisill, tax ticket consolidation discussion
10:00 a.m.	Marie Bryant Propps - updates on Community Corrections, consideration to approve grant reimbursements
10:30 a.m.	Teeya Mills regarding consideration of appointment as Litter Control Officer for Summers County
11:00 a.m.	Cris Meadows, City of Hinton Manager; consideration to approve agreement for Primary Election 2020 Municipal candidates tabulation and authorization for the city precincts to be included on the county ballot
11:30 a.m.	Billy Strasser, Nonprofit New River Gorge Trail Alliance seeking letter of support for ARC Grant for additional trail work
	<b>NEW BUSINESS</b>
	Consideration to appoint member to the Meadow Creek PSD
	Consideration to approve Resolution in support of the efforts to save Coopers Mill
	Consideration to approve agreement for environmental consulting services with Downstream Strategies for economic impact study on the Great Eastern and Mary Draper Ingles Trail system
	Consideration to appoint members to the Summers County Planning Commission
	Consideration to approve Resolution submitting an application to Appalachian Regional Commission for ARC funding for the Jumping Branch/Nimitz PSD Broomstraw/Mark Meador Road Waterline extension project
	Consideration to approve additional holiday time for county employees for Christmas and New Years
	Consideration to set the first session of the County Commission for 2020
	Consideration to approve grant contract with WV Courthouse Facilities Improvement Authority for Exterior Improvement - Install signage and relocate sidewalks for the Courthouse in the amount of \$66,000.
	<b>PUBLIC COMMENT AND/OR ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION</b>
	<b>ADJOURNMENT</b>